

ADMINISTRATIVE GUIDE FOR SHAREHOLDERS

Meeting	: Thirty-Third (“33 rd ”) Annual General Meeting (“AGM”) of KPJ Healthcare Berhad (the “Company”)
Day & Date	: Tuesday, 16 June 2026
Time	: 10:00 a.m.
Meeting Venue	: The Weave, Level 8A, Menara KPJ, 238, Jalan Tun Razak, 50400 Kuala Lumpur, Malaysia

ELIGIBILITY TO PARTICIPATE AND APPOINTMENT OF PROXY

1. In respect of deposited securities, only a depositor whose name appears in the Record of Depositors as at 9 June 2026 shall be eligible to attend the 33rd AGM or appoint a proxy(ies) or corporate representative to attend and/or vote in his/her stead.
2. If you are unable to attend the 33rd AGM, you are encouraged to appoint a proxy or the Chairman of the meeting as your proxy. Please indicate your voting instructions clearly in the Proxy Form.
3. If you choose to attend the 33rd AGM in person, please do not submit any Proxy Form. You will not be allowed to participate in the 33rd AGM together with your appointed proxy.
4. The Proxy Form and/or documents relating to the appointment of a proxy or corporate representative must be deposited or submitted by either of the following means at least forty-eight (48) hours before the time appointed for holding the 33rd AGM i.e. not later than **Sunday, 14 June 2026 at 10:00 a.m.**:-

In hard copy

The Proxy Form must be deposited at the office of the poll administrator of the Company at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, in the designated drop-in box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

By electronic means

The Proxy Form can be electronically lodged via Vistra Share Registry and IPO (MY) portal (“The Portal”) at <https://srmy.vistra.com>. The steps for online submission are outlined on the next page.

PROCEDURE	ACTION
i. Steps for Individual Shareholders	
Register as a User at The Portal	<ol style="list-style-type: none"> 1. Visit the website at https://srmy.vistra.com. 2. Click "Register" and select "Individual Holder" and complete the New User Registration Form. 3. For guidance, you may refer to the tutorial guide available on the homepage. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>(If you are an existing user with The Portal or our TIH Online portal previously, you are not required to register again)</i></p>
Proceed with submission of Proxy Form	<ol style="list-style-type: none"> 1. After the release of the Notice of Meeting by the Company, login to The Portal at https://srmy.vistra.com with your email address and password. 2. Select the corporate event: "KPJ Healthcare Berhad 33rd AGM" 3. Navigate to the three (3) dots at the end of the corporate event and choose "SUBMISSION OF PROXY FORM". 4. Read and agree to the Terms and Conditions and confirm the "Declaration". 5. Indicate the total number of shares assigned to your proxy(ies) to vote on your behalf. 6. Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman of the Meeting as your proxy. 7. Indicate your voting instructions – FOR or AGAINST or ABSTAIN, otherwise your proxy will decide your vote. 8. Review and confirm the appointment. 9. Print the Proxy Form for your record.
ii. Steps for Corporation or Institutional Shareholders	
Register as a User at The Portal	<ol style="list-style-type: none"> 1. Visit the website at https://srmy.vistra.com. 2. Click "Register" and select "Representative of Corporate Holder" and complete the New User Registration Form. 3. Complete the registration form with your personal details and upload the required documents. 4. Once registration is completed, you will receive an email notification to verify your registered email address. 5. After verification, your registration will be reviewed and approved within two (2) working days. A confirmation email will be sent once approved. 6. Once you receive the confirmation, activate your account by creating your password. <p><i>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact the poll administrator of the Company if you need clarifications on the user registration.</i></p>

PROCEDURE	ACTION
ii. Steps for Corporation or Institutional Shareholders (cont'd)	
Proceed with submission of proxy form	<ol style="list-style-type: none"> 1. Login to The Portal at https://srmy.vistra.com with your email address and password. 2. Select the corporate event: “KPJ Healthcare Berhad 33rd AGM” 3. Navigate to the icon “>” at the end of the corporate event. 4. Read and agree to the Terms and Conditions and confirm the “Declaration”. 5. Select the corporate holder’s name. 6. Proceed to download the submission file. 7. Prepare the file for the appointment of proxy(ies) by inserting the required data. 8. Proceed to upload the duly completed proxy appointment file. 9. Select “Confirm” to complete your submission. 10. Print the confirmation report of your submission for your record.

SUBMISSION OF QUESTIONS FOR THE 33RD AGM

5. Members may submit questions relating to the agenda items for the 33rd AGM in advance of the meeting via The Portal at <https://srmy.vistra.com>. Please select **“e-Services”** to log in and submit your questions electronically by no later than **Sunday, 14 June 2026 at 10:00 a.m.** The Board of Directors (**“Board”**) will endeavor to address the questions during the AGM.

VOTING BY POLL

6. Voting at the 33rd AGM will be conducted by poll in accordance with Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad (**“Bursa Securities”**). The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd (**“Tricor”**) to conduct the poll voting electronically (**“e-voting”**) via The Portal and Scrutineer Solutions Sdn Bhd as the Independent Scrutineers to verify the poll results.

RESULTS OF THE VOTING

7. The results of the e-voting will be announced during the 33rd AGM and subsequently via Bursa Securities at www.bursamalaysia.com.

OTHER INFORMATION

8. Registration
 - (i) Registration will commence at 8:00 a.m. and will conclude at such time as may be directed by the Chairman of the meeting.
 - (ii) Please produce your original MyKad or Passport at the registration counter for verification.
 - (iii) A wristband will be issued upon verification, which must be worn to enter the venue. No person will be allowed entry into the venue without wearing the wristband.
 - (iv) No replacement wristband shall be issued in the event of loss or misplacement.
 - (v) No person shall be allowed to register on behalf of another, even if in possession of the other person’s original MyKad or Passport.

9. No recording or photography is permitted during the 33rd AGM without prior written approval from the Company.
10. Refreshment and door gift(s):
 - (i) Light refreshments will be served.
 - (ii) There will be no distribution of door gift(s) or voucher(s).

INTEGRATED ANNUAL REPORT 2025 AND OTHER AGM DOCUMENTS

11. The following documents are available on the Company's website at <https://kpj.listedcompany.com/ar.html>:
 - (a) Integrated Annual Report 2025.
 - (b) Sustainability Report 2025.
 - (c) Statement to shareholders dated 28 April 2026 in relation to the proposed renewal of authority for the Company to purchase its own ordinary shares of up to ten per centum (10%) of its total number of issued shares; and Circular to shareholders dated 28 April 2026 to shareholders in relation to the proposed renewal of existing shareholders' mandate for recurrent related party transactions of a revenue or trading nature.
 - (d) Corporate Governance Report 2025.
 - (e) Notice of 33rd AGM, Statement Accompanying Notice of the 33rd AGM, Proxy Form and this Administrative Guide.
12. Shareholders are encouraged to access the electronic versions of the aforementioned documents. Should you require a printed copy of any of the item(s) (a), (b) and/or (c), please contact our Share Registrar at suhaila.sabar@waqafannur.com.my.

Please provide your name, NRIC No./Passport No./Registration No., CDS Account No., mailing address and Contact No. when making the request.

COMMUNICATION GUIDE

13. Shareholders are advised to regularly monitor the Company's website and official announcements for any updates or changes to the arrangements of the 33rd AGM.

ENQUIRIES

14. Should you have any enquiries prior to the 33rd AGM, kindly contact the following individuals during office hours, Monday to Friday, from 9:00 a.m. to 5:30 p.m. (excluding public holidays):

Tricor Investor & Issuing House Services Sdn Bhd

(Registration No. 197101000970 (11324-H))
 Unit 32-01, Level 32, Tower A
 Vertical Business Suite, Avenue 3
 Bangsar South, No. 8 Jalan Kerinchi
 59200 Kuala Lumpur, Malaysia

General Line No.

+603-2783 9299

Email

is.enquiry@vistra.com

Mr. Mohamad Khairudin

+603-2783 7973

Mohamad.Khairudin@vistra.com

Ms. Nurul Ainee

+ 603-2783 9065

Nurul.Ainee@vistra.com